

HUMBOLDT STATE UNIVERSITY

VERIFICATION OF PARENT INCOME INFORMATION

STUDENT NAME: _____

HSU ID #: _____

Your student's financial aid application was selected for a process called "verification." Humboldt State University is required to confirm the information you and your student reported on the 2018-2019 FAFSA. Accurate completion of this form is required in order to verify, process your student's application and award financial aid. If you or your student submit documents after the due date, the student may be ineligible for institutional aid programs.

Section 1: PARENT (S) 2016 Federal Tax Information and Instructions

- A. You are not allowed to leave any questions or sections blank. If the answer is zero, or does not apply to you, enter "0".
- B. Verification of federal tax information:
1. FAFSA on the Web (fafsa.ed.gov) now allows financial aid applicants to retrieve their 2016 tax information directly from the IRS. If you do not use the IRS Data Retrieval tool, you must provide a 2016 IRS Tax Return Transcript. (NOT a copy of your 2016 federal tax return.)
 2. If you are married filing separately, provide a transcript of both IRS Tax Transcripts. IRS Tax Transcripts can be requested and printed online at <https://www.irs.gov/individuals/get-transcript>.
 3. If you are separated or divorced but filed jointly, you must also provide all W-2 forms.
 4. If you filed an amended tax return, you must provide a copy of your original 2016 tax return, a copy of the 2016 IRS Form 1040X, and a copy of the 2016 IRS Tax Account Transcript, which will show that the amended return was filed with the IRS.

Section 2: PARENT (S) Tax and Income Information

A. **TAX RETURN FILERS. I filed (and spouse if married) a 2016 federal tax return. Check one box below:**

- I, PARENT (S), have used the IRS Data Retrieval process to complete the FAFSA. NOT required to submit a copy of 2016 IRS Tax Return Transcript.
- I, the PARENT (S), was unable to use IRS Data Retrieval Tool and will submit a copy of my 2016 IRS Tax Return Transcript (<https://irs.gov/individuals/get-transcript>)
- Check here if you are submitting a signed copy of your (and spouse if married) IRS Tax Return Transcript.
- Check here if you will be submitting a signed copy of your 2016 IRS Tax Return Transcript at a later date.
- I understand that my student's file will NOT be review until I submit a copy of my 2016 IRS Tax Return Transcript
- I, the PARENT (S), filed **AND AMENDED** my 2016 federal tax return. Please note that in order to complete the verification process on your student's file we must receive all three documents listed below.
- I'm submitting a signed copy of my original 2016 federal tax return
- I'm submitting a signed copy of my 2016 IRS Form 1040X
- I'm submitting a copy of my 2016 IRS Tax Account Transcript

B. NON TAX RETURN FILERS. I, the PARENT (S) did not file and was not required to file a 2016 federal tax return. Check one box below:

Note the following: if you are NOT a tax filer but had earnings in 2016 and you will not and are NOT required to file a 2016 tax return with the IRS you must also provide documentation from the IRS dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed. A confirmation of non-filing can be obtained from the IRS using form 4506-T and checking box 7.

I, the PARENT (and spouse if married), was NOT employed and had no income earned from work in 2016.

I, the PARENT (and spouse, if married), was employed in 2016, did not file and was not required to file a 2016 federal tax return. List below the names of all employers for each parent listed on the FAFSA and the amount earned from each employer in 2016. Submit copies of all 2016 W2sand /or 1099 forms (If you no longer have a copy of the W2s form from your employer, use Form 4506-T to request an IRS Wage and Income Statement). List employer(s) and 2016 earnings below even if no W2s were issued.

	Name of Parent (S)	2016 Employer (S)	Amount Earned Jan. 2016-Dec. 2016
Parent 1			\$
Parent 2			\$

I understand that I, the PARENT (S) MUST also provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was NOT filed with the IRS or other relevant tax authority. A confirmation of non-filing can be obtained from the IRS using form 4506-T and checking box 7.

I understand that my student’s file will not be reviewed until I submit a confirmation of non-filing for each parent listed on the FAFSA.

I, the PARENT (S), certify that all information reported on or submitted with this form is complete and correct to the best of my knowledge. I understand that if I purposely give false or misleading information to qualify for financial aid, I may be subject to prosecution, which may result in a fine, a prison sentence, or both.

Parent Signature: _____

Date: _____